



APPLICATION TO AMEND AN EXISTING LICENCE COMMUNITY CARE FACILITIES: CHILD CARE

The personal information collected relates directly to and is necessary for program operation per Section 26 of the *Freedom of Information and Protection of Privacy Act* Information that appears on a licence may be disclosed per Section 22(4)(i) of the Act, as it is not considered an unreasonable invasion of personal privacy. If you have any questions about the collection and use of this information contact your local Community Care Facilities Licensing Office.

Current Facility Information			
Facility Name	Licence Number		
Facility Address			
Amendment Information			
	Change to facility name	New facility name:	
	Change in manager	Complete section A below. New Manager start date:	
	Change in licensee address	Complete section B below.	
	Licensee name change only	Complete section B below.	
	Change in designated contact	Complete section C below.	
	Change of care program/type	Complete section D below.	
	Change in capacity	Complete section D below.	
	Change of room at current location	Complete section D below.	
	Addition of room at current location	Complete section D below.	
	Other	Details:	
Current Development Permit # (Vancouver only)		Current Building Permit # (Vancouver only)	
A Manager Information			
Manager Name			
Phone Number	Email	Is the Manager at least 19 years old? Yes No	
Has the Manager previously applied to be a Manager of a Community Care Facility? No Yes <i>(please provide details)</i>			
Is the proposed Manager currently the Manager of any other Community Care Facility? No Yes <i>(please provide details)</i>			
B Licensee Information			
Licensee Name	Phone Number	Email	
Licensee Mailing Address			
Street	City	Prov	Postal Code

C | Designated Licensee Contact/Director Information for Corporations, Societies or Boards

Licensee Contact Name	Phone Number	Email
Corporation has a Director who is a permanent resident of British Columbia, or prescribed Province		Yes No
Province or Territory where Director resides:		
Director agrees to be available to respond to inquiries within 24 hours, and provide financial/other records for the Community Care Facility upon request		Yes No

D | Types of Care

Types of Care <i>(Please check only those which are applicable)</i>	Room Name or Number	Current Capacity	Proposed Capacity
Family Child Care			
In-Home Multi-Age Child Care			
Group Child Care, Under 36 Months			
Group Child Care, 30 Months to School Age			
Group Child Care, School Age			
School Age Care on school grounds			
School Age Care on school grounds (Board of Education)			
Recreational Care			
Preschool			
Multi-Age Child Care			
Occasional Child Care			
Child-Minding			

Date <i>(dd/mm/yyyy)</i>	Name (please print)	Signature

Community Care and Assisted Living Act https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/02075_01
 Child Care Licensing Regulation https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/332_2007